THE SCHOOL BOARD OF HERNANDO COUNTY, FLORIDA

Assessment Form for:

Exceptional Student Education, Student Services Staff, Lead Teacher, Counselor, Occupational Specialist, School Psychologist, School Social Worker, ESE Program Specialist, Behavior Analyst, Resource Teachers, Technology Teachers, Teachers on Special Assignment

Name _____ Position _____ School _____ Grade _____

❑ Annual Contract ❑ Professional Contract ❑ Continuing Contract

Evaluation is a continuous and cooperative process designed to improve the quality of service.

A. GENERAL PERFORMANCE

	0	1	2	3
1. Communicates to others in a clear and informative manner				
2. Demonstrates effective work standards				
3. Works effectively with individuals and/or community members				
4. Provides accurate and timely information regarding students				
5. Develops appropriate schedule and timelines				
6. Maintains accurate and timely records				
7. Involves appropriate staff in decision-making process				
8. Implements Hernando County School Board,State and Federal policies and procedures				

B. PERSONAL CHARACTERISTICS

	0	1	2	3
1. Demonstrates ability accurately assess a situation and facilitate a solution				
2. Fosters positive relationships among staff				
3. Demonstrates punctuality				
4. Dresses in a professional manner				
5. Demonstrates initiative and assumes responsibility				

C. PROFESSIONAL GROWTH

	0	1	2	3
1. Keeps abreast of and utilizes best educational practices				
2. Provides input and direction in program planning				
3. Participates or facilitates staff development programs				

RATING KEY:
0 = Not Observed*
1 = Below Standard*
2 = Standard
3 = Above Standard
*requires Professional Improvement Plan

_____
Evaluator (if other than Principal) Date

_____
Principal's Signature Date

_____
Employee's Signature Date

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Pink: Principal